RPRA

Sign for Waste Drop Off (Return to Generator)

This document serves as a quick reference guide for the steps to sign for waste drop-off as a Generator in the Hazardous Waste Program (HWP) Registry. This example is a scenario where a waste stream on a manifest is refused and returned. This task begins on the **Manifests** tab.

Manifests Facilities Waste Streams ECA Numbers Invoices Add Roles Select the **checkbox** to only display unly display Manifests that require my company to complete an action manifests that require your action. Add Filt Open Manifests Manifest 🤜 Company Name **Receiving Site** Status Shipment Date Action Generating Facility Number Note: If your company has multiple roles, you Manifests Facilities Waste Streams ECA Numbers Invoices Add Roles can further narrow the list of manifests Only display Manifests that require my company to complete an action shown by selecting only one roll. Where my company is the: 🔽 Generator Carrier ~ Receive View: Open Manifests Closed Manifests Manifest 🔻 Number Generating Facility **Receiving Site** Status Action Company Name Shipmen Date Locate the returned manifest and select Sign. RETURNED ACME ON001166882 Awaiting MN Return to Processing Co. 000018403 Acme Facility -Generator Generator Note: You can also sign the manifest from the 1 entries Page 1 of 1 25 entries per page full-form view. Click the manifest number to open the full-form view. Generator Signatur Review the displayed manifest information. nerating Facility Receiving Site Carrier 0822-TRN99 (Primary) me Facility - 1 ME Processing Co. Note: Select View full manifest if you want to Waste Number Quantity Shipped Waste Class 252 (review the entire manifest. From this view, 4 nt are fully cribed above by the proper shipping name, and aged, marked and labelled/placarded, and are in all resp you also have ability to sign the manifest. Select the checkbox to confirm that the manifest information shown is correct and complete. Select Confirm. Manifests Facilities Waste Streams ECA Numbers Invoices Add Roles The manifest status is changed to Completed 6 6 Only display Manifests that require y company to complete an active and now shows on the 'Closed Manifests' view. Closed Manifest Manifest Generating Facility Receiving Site Status Shipment Date Company Name Action ACME Processing Co. ON001166882 Return to Sept 23, 2022 Completed Print PD Acme Facility

Hazardous Waste Program | Quick Reference | Resource Productivity and Recovery Authority