

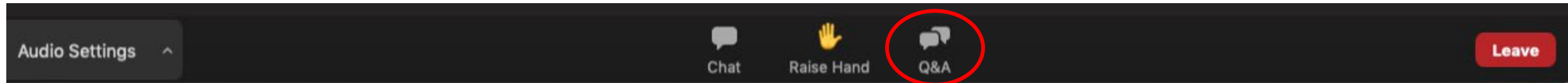
# Municipal Reporting under the Blue Box Regulation

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September 8, 2021



# How to ask a question



To ask a question at any time during the presentation or for technical assistance, click on the Q&A tab, type your question in the text box and click “send”.



# Agenda

1. Who is RPRA?
2. Overview of Reporting
  - I. Initial Report, Transition Report and Change Reports
  - II. Reporting deadlines
  - III. Why do Municipalities and First Nations have to submit these reports?
3. Resources
4. Initial Report Walk-through
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# Who is RPRA?

The Resource Productivity and Recovery Authority (RPRA) is the regulatory body created by the government to oversee and enforce Ontario's extended producer responsibility (EPR) framework by:

- Ensuring that all obligated parties register and report
- Ensuring that blue box materials continue to be collected throughout the province
- Ensuring that management requirements for blue box materials are met
- Creating and maintaining an electronic registry
- Working with businesses and other regulated parties to help them understand the regulatory requirements
- Overseeing and enforcing compliance

For municipalities and First Nations under the Blue Box Regulation we will be collecting data from eligible communities about their existing blue box program to inform the transition to full producer responsibility.

# Overview of Reporting to RPRA

## There are three reports:

1. Initial Report – based on [Section 54](#) of the regulation
2. Transition Report – based on [Section 55](#) of the regulation
3. Change Reports – based on [Section 57](#) of the regulation
  - This presentation will not cover change reports, change reports are not required at this time

## Reporting deadlines:

1. Initial Report
  - All municipalities submit by Sept 30, 2021
  - All reserves submit by Nov 30, 2021
2. Transition Report
  - Municipalities transitioning in 2023 submit by Sept 30, 2021
  - Reserves transitioning in 2023 submit by Nov 30, 2021
  - Municipalities and reserves transitioning in 2024 submit by Aug 31, 2022
  - Municipalities and reserves transitioning in 2025 submit by Aug 31, 2023

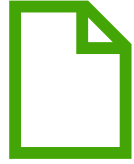
# Why do Municipalities and First Nations have to submit these reports?

- Section 54 and 55 of the [Blue Box Regulation](#) require eligible communities to submit the information in the Initial Report and Transition Report to the Authority.
- The information that is submitted in the Initial and Transition Reports will be used by the rule creators, who write the rules about how collection services are allocated between producer, and the allocation table makers when allocating eligible communities between all producers with obligations in Ontario.
- The Authority will also use the information provided by municipalities and First Nations to ensure that producers are complying with their collection obligations under the Blue Box Regulation.
- It is important that municipalities and First Nations complete these reports accurately so that all eligible sources (i.e., residences, facilities, and public spaces) in their communities continue to receive blue box collection after their community transitions to full producer responsibility.

# Who needs to complete these reports?

- These reports need to be completed by all eligible communities under the Blue Box Regulation.
- An eligible community is a local municipality or local services board area that is not located in the Far North, or a reserve that is registered by a First Nation with the Authority and not located in the Far North.
- Eligible communities, other than First Nations, are listed in the [Transition Schedule](#).
- If you are an upper-tier municipality or waste association, these reports must be submitted separately for each eligible community in your program.

# Resources to help you complete your reporting



## Municipal and First Nation Reporting Guide

For detailed guidance on completing these reports, including where to locate the relevant information in your Datacall report, see our [Municipal and First Nation Reporting Guide](#).



## Learning Series

This webinar is being provided as part of our learning series on the Blue Box Regulation.

For a recording of this webinar and presentation slides, visit our website: [www.rpra.ca/learn](http://www.rpra.ca/learn).



## Website

Visit our [Blue Box Regulation webpage](#) for an overview of the regulation.

For information specific to municipalities, visit our [Blue Box webpage for Municipalities](#).

For information specific to First Nations, visit our [Blue Box webpage for First Nations Communities](#).



## Municipal Reporting Team for Blue Box

We have a team ready to answer any questions that you may have.

Contact the team at: [registry@rpra.ca](mailto:registry@rpra.ca) or 833-600-0530 and ask to speak with the Municipal Reporting Team for Blue Box.



A large stack of newspapers is shown, tied together with a thick, light-brown rope that runs vertically through the center. The newspapers are stacked in a way that their edges and some headlines are visible. The text on the newspapers is mostly upside down or sideways. Some legible headlines include "At least 15 people were", "BJP hit back", "Packed fruits and vegetables", "Solar water heaters", "KBK InfoGraphics", and "Mr. [unclear] had been cut by". The word "Questions?" is overlaid in a large, bold, black font in the center of the image. The background is a blurred, light-colored surface.

# Questions?



A close-up photograph of a person's hands typing on a silver laptop keyboard. The laptop screen is black and displays a semi-transparent grey rectangular box containing white text. The background is blurred, showing a window with white curtains and some green foliage. The person's left hand is on the left side of the keyboard, and their right hand is on the right side, with fingers positioned over the keys. The overall lighting is soft and natural, suggesting an indoor setting with daylight.

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# How to access your 2020 Datacall report

1. To access the Datacall for your First Nation community or municipal program, follow this link:  
<https://rpradacall.ca/datacall2020/>
2. If you are a contact for the Datacall, you should have a personalized login ID and password for the Datacall. If you do not remember your login credentials (or if you are a new municipal or First Nation contact), please email [datacall@rpra.ca](mailto:datacall@rpra.ca) to receive your personalized login information.
3. Once you have logged into the Datacall, you will land on the main Datacall page consisting of eight sections. These sections have headings indicating what type of data is reported in the respective sections.
  - Where the data required in the Initial and Transition Reports was submitted through the Datacall, we have indicated where in the Datacall to find that information in the [Municipal and First Nations Reporting Guide](#).
4. If you would like to download a PDF file of the Datacall report, you can click the 'Download PDF File' at the bottom of the Datacall landing page.



# Where to access the Initial and Transition reporting forms

## Initial Report

- The Initial Report is in Excel format and is available on the Authority's website here: <https://rpra.ca/programs/blue-box/regulation/municipalities/>
- You can also [click here](#) to download a copy of the Initial Report.

## Transition Report

- The Transition Report is in Excel format and is available on the Authority's website here: <https://rpra.ca/programs/blue-box/regulation/municipalities/>
- You can also [click here](#) to download a copy of the Transition Report.